



## CONFIRMED MINUTES OF THE WASTE AUTHORITY MEETING

held on Wednesday 11 February 2009

Shire of Gingin

7 Brockman Street, Gingin

1.00 pm – 5.15 pm

*Meeting No. 01/2009*

### 1. WELCOME & APOLOGIES

#### MEMBERS PRESENT

Mr Barry Carbon	Chairman
Ms Jan Grimoldby	Deputy Chair
Prof Paul Hardisty	
Ms Carolyn Jakobsen	
Mr Marcus Geisler	Left at 4.10pm

#### ATTENDEES

Mr Robert Atkins	A/Deputy Director General – Environment, DEC (Delegate for Director General, DEC)
Mr Bernard Ryan	A/Manager, Waste Management Branch, DEC
Mr Michael Reid	A/Manager, Policy and Evaluation, DEC
Mr Tony Beeson	Manager, Waste Avoidance & Resource Recovery
Dr Jill Lethlean	Manager, Products Programs, DEC
Ms Diane McKinnon	Executive Officer

Minutes/Actions

#### APOLOGIES

Nil

The Chairman declared the meeting open at 1.05pm and welcomed members and Department of Environment and Conservation (DEC) officers to the meeting. Prior to the meeting, the Authority met with Councillors and senior officers from the Shire of Gingin to provide an opportunity to inform on the business of the Authority and discuss the Shire's work in the area of landfill site suitability studies. The Chairman thanked the Shire of Gingin for an opportunity to meet with Councillors and senior staff and for the hospitality it had extended to the Waste Authority.

### 2. DECLARATIONS OF INTEREST

The following conflicts of interest were declared by members during the meeting:

**Carolyn Jakobsen** – Advised members that she recently traveled overseas on a personally funded private holiday with Dr Margaret Matthews, whose company, S3 (Sustainable Strategic Solutions), is listed on the State Government's Lobbyist Register. Agenda item 8.7 refers. The purpose of travel was unrelated to Waste Authority business.

### 3. ANNOUNCEMENTS BY THE CHAIRMAN

#### **Meeting with Department of Environment, Water, Heritage and the Arts (DEWHA) Canberra.**

The Chairman advised that he recently met with senior officers of the DEWHA to discuss a national strategy for waste during their visit to Perth. He advised that a draft national strategy for waste would be available this year, and the Authority has been invited to provide input into the process. The DEWHA also invited the Authority to forward a copy of its Draft Waste Strategy for Western Australia.

**Kwinana Industries Council Presentation.** The Chairman reported that he recently attended a presentation by the Kwinana Industries Council on the re-use of waste (of someone else's materials) and the difficulty it faces in finding a part of government that promotes rather than regulates the use of waste (once it is declared a waste). The Chairman offered to provide a copy of the presentation to interested members. Ms Grimoldby, Ms Jakobsen and Mr Geisler expressed their interest in receiving a copy.

**Discussion with the Department of Treasury and Finance.** The Chairman advised that he is aware of the imminent annual audit of the DEC and has expressed an interest to meet with auditors to outline expenditure of the Waste Avoidance and Resource Recovery Account (WARRA).

**Release of Strategic Waste Initiative Scheme (SWIS) Grants – Round 2, 2008.** The Chairman advised that the Minister has recently released Round 2, 2008 SWIS grants, along with relevant media statements. He advised that the Authority has also released its own media statements (one for each SWIS grant).

The Chairman advised members that a SWIS grant provided partly to the Southern Metropolitan Regional Council (SMRC) for the development of local Earthcarers community education programs has caused concern to the Member for Riverton due to the controversy over the SMRC's Regional Resource Recovery Facility. The grant set aside up to \$10,000 for each regional council to support local Earthcarer initiatives should they be established in these areas.

**Request to Attend AS4454 Compost Standards Australia Committee Meeting in Sydney – Dr Harrie Hofstede.** The Chairman advised members that he had received a request from Dr Harrie Hofstede for the Authority to subsidise costs for his attendance at a Standards Australia Committee meeting on Compost in February. The Authority considered the proposal and noted Dr Hofstede's past work on the Committee, which was currently working on a review of the Standard. The Authority approved subsidising Dr Hofstede's costs for attending the upcoming meeting, for an amount of up to \$1,000, subject to the provision of a written report.

#### **RESOLUTION OF DISCUSSION:**

**3.1 The Authority approved subsidising Dr Harrie Hofstede's costs for attending an AS4454 Compost Standards Australia Committee meeting on Compost in Sydney for an amount of up to \$1,000, subject to the provision of a written report.**

#### **ACTIONS:**

**3.2 Chairman to forward a copy of the draft Waste Strategy for Western Australia (once completed) to DEWHA as part of its development of a National strategy for waste.**

**3.3 DEC to forward a copy of the Kwinana Industries Council presentation to interested members.**

#### 4. MINUTES OF THE PREVIOUS MEETING

##### RESOLUTION OF DISCUSSION:

- 4.1 The minutes of the Waste Authority meeting held on 3 December 2008 were confirmed as a true and accurate record of the meeting (with the exception of item 8 which would be received at the next meeting), subject to minor amendments discussed during the meeting.

**Moved:** Ms Grimoldby  
**Seconded:** Ms Jakobsen

#### 5. REPORT ON ACTIONS FROM PREVIOUS MEETINGS

Members reviewed the actions from previous meetings. The status of actions listed were acknowledged and noted. The following items required clarification or an update on status during the meeting:

##### Actions from 3 December 2008 meeting:

**8.5 Towards Zero Waste Website.** This item was previously determined to be discussed at the February meeting. The deputy chair clarified a comment provided on the actions listing, and advised that no action should proceed on changes to the website at this time due to more pressing priorities of the Authority. However, subject to officer availability, the planning of a structure of how a future website could look could progress, but not be brought back to the Authority for consideration until mid to late 2009.

**9.4 Landfill Levy Payments.** The Chairman advised that on behalf of the Authority, he had sought and received legal advice on the issue of one operator's refusal to pay the landfill levy. Advice has subsequently been provided to the Minister, outlining responsibilities for further action to manage the issue and various options in this regard.

##### Actions from 1 October 2008 meeting:

**7.5 Evaluation of the Social Optimum for Landfill in WA.** It was noted that the timeframes set for this item on the action listing should be amended to: 1) Contract of UWA student (and completion of associated contract paperwork) – March 2009. 2) Project completion date – end December 2009.

##### RESOLUTION OF DISCUSSION:

###### The Authority:

- 5.1 Noted and agreed that no action should proceed in undertaking major changes to the Authority's website at this time, but agreed (subject to officer availability) the planning of a structure of how a future website could look may progress but not be brought back for the consideration of the Authority until mid to late 2009.

###### ACTION:

- 5.2 DEC to amend timeframes outlined on the action listing for the Evaluation of the Social Optimum for Landfill in WA (from the 1 October 2008 meeting) in accordance with the above.

## 6. OUT OF SESSION ITEMS

### 6.1 Confirmation of minutes of special meeting of the Waste Authority held on 22 October 2008

The Chairman referred to an out-of-session request to members of 29 January 2009 seeking confirmation of the minutes of the above meeting. He advised that members had subsequently moved to *'confirm the minutes of the special meeting of the Waste Authority held on 22 October 2008 as a true and accurate record of the meeting.'*

The Chairman advised that confirmation of the confirmed minutes has been provided to the Minister, for consideration of levy issues. The Authority agreed that the confirmed minutes be released on the Authority's website as soon as possible.

### 6.2 Keep Australia Beautiful Council (KABC) – Budget Approval for 2009/10

The Chairman confirmed that the approved WARRA budget for the KABC for the 2009/10 period is \$732,000.

### 6.3 Centre of Excellence in Cleaner Production - Curtin University of Technology

The Chairman confirmed that WARRA funding to support the Centre of Excellence in Cleaner Production (CECP) – Curtin University for the provision of technical assistance to the Authority in regards to municipal waste management technologies for the 2008/09 period is \$120,000. This funding is provided until 30 June 2009 at which time, a new proposal by the CECP will need to be submitted and considered by the Authority should continued funding be sought.

### 6.4 Green Stamp Program

The Chairman confirmed that current WARRA funding to support the Green Stamp Program is provided until 30 June 2009. A new proposal will need to be submitted and considered by the Authority should the program continue into the 2009/10 period. Any un-used funding at the end of the 2008/09 period may be carried forward.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

- 6.1.1 Confirmed the minutes of the special meeting of the Waste Authority held on 22 October 2008 as a true and accurate record of the meeting.**
- 6.1.2 Agreed to release the confirmed minutes of the 22 October 2008 meeting on the website as soon as possible.**
- 6.1.3 Noted the confirmed WARRA expenditure for the Keep Australia Beautiful Council, Centre of Excellence in Cleaner Production and the Green Stamp Program as highlighted above.**
- 6.1.4 Noted the requirement for the submission of funding requests for the 2009/10 period from the Centre of Excellence in Cleaner Production and the Green Stamp Program, should the projects be required.**

\* *There was an error in the minutes of the 22<sup>nd</sup> October 2008 that were released, which is now corrected.*

## **7. ITEMS FOR DECISION**

### **7.1 Financial Report – Six Month Budget Review**

DEC informed the Authority of the levels of expenditure and revenue for the first six months of the financial year 2008/09 for the WARR Account. The overall result of budget against expenditure is that expenditure and revenue are both marginally lower than expected.

DEC referred to Attachment 1 of the briefing, which highlighted the total 2008/09 year to date budget and expenditure. Attachment 2 provided details of year to date expenditure within individual project areas of the work plan.

In relation to unpaid levy monies, DEC advised that it has forwarded a letter of demand to the relevant operator, which upon receipt, will be provided with 21 days to comply. Further action will be taken by DEC failing the payment of unpaid levies by the operator.

The Chairman expressed concerns over an outstanding requirement from DEC to provide vital information on staffing costs for the 2008/09 work plan, which is now critical. He advised that the information is required urgently by the Minister.

DEC advised of difficulties in preparing the information required, due to the way in which on-costs are calculated by the department and the number of positions vacant during the period required. The Authority briefly discussed the formulated approach for allocating staff costs, which included applying an on-cost component which covers all of the administrative costs being borne by DEC. Currently the on-cost factor is 42% of salaries. It was noted that a new agreement for charging on-costs, consistent with a Department of Treasury and Finance instruction, would be applied from 1 July 2009.

The Authority agreed that an estimation of the total staff costs for DEC for the 2008/09 work plan be provided to the Authority immediately, followed by a figure to sign off on within 2 weeks. The Chairman requested to go through the WARR Account with an appropriate DEC officer, prior to signing off expenditure.

DEC advised that landfill levy receipts for the period (October to December 2008) that closed on 28 January were \$3,016,000.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

- 7.1.1 Noted the information provided on the 2008/09 financial report and budget review as at 31 December 2008.**
- 7.1.2 Agreed that an estimation of the total staff costs for DEC for the 2008/09 work plan be provided to the Authority immediately, followed by a figure to sign off on within 2 weeks. This was subject to a relevant DEC officer going through the WARR Account with the Chairman prior to sign off.**
- 7.1.3 Noted DEC action in relation to unpaid landfill levies.**
- 7.1.4 Noted that a new formula for charging salaries plus on-costs would be applied from 1 July 2009, to replace the current factor of 1.42 x salaries.**
- 7.1.5 Noted that landfill levy receipts for October – December 2008 were \$3,016,000.**

## **7.2 Waste Strategy Development Phase II – Scope of Works**

DEC advised that Hyder Consulting (who will complete Phase I of the strategy development process shortly) prepared a draft consultation plan for the Authority's draft waste strategy. This was provided to members at Attachment 1 of the briefing.

DEC circulated a copy of a draft scope of works for Phase II of the Waste Strategy Development Process during the meeting. The Authority reviewed the draft scope of works and discussed the estimated timeframes for completion of key elements of the work required. DEC advised that overall, the timeframe required for completion of Phase II could take up to nine months, depending on the comment period and redraft of the modified draft waste strategy.

The Authority approved the draft scope of works presented at the meeting for Phase II of the Waste Strategy, subject to minor amendments if required (in consultation with the Chairman and/or Deputy Chair) and the allocation of sufficient funds from the WARR Account to cover Phase II. The Authority noted that the draft scope of works for Phase II does not cover an operating budget for expenses such as venue hire, catering for workshops etc.

The Authority agreed that it would provide to the Department of Environment, Water, Heritage and the Arts, a copy of the draft State Waste Strategy (following approval by the Minister to release) and the outcomes of upcoming strategy workshops (when available) to inform the national body of WA waste policy matters.

### **RESOLUTIONS OF DISCUSSION:**

#### **The Authority:**

- 7.2.1 Approved the draft scope of works presented at the meeting for Phase II of the Waste Strategy, subject to minor amendments if required (in consultation with the Chairman and/or Deputy Chair).**
- 7.2.2 Approved the allocation of sufficient funds from the WARR Account to cover Phase II.**
- 7.2.3 Noted that the draft scope of works for Phase II does not include costs associated with venue hire, catering for workshop etc.**
- 7.2.4 Agreed to provide to the Department of Environment, Water, Heritage and the Arts, a copy of the draft State Waste Strategy (following approval by the Minister to release) and the outcomes of upcoming strategy workshops (when available).**

## **7.3 Request for Additional Funding for the Household Hazardous Waste Program**

DEC advised that the allocation of up to \$1 million per annum to WALGA to fund the Household Hazardous Waste collection program is insufficient to cover the cost of delivering the program in accordance with the original proposal. DEC informed that this was due to rising disposal costs and an under-estimation of the cost of holding temporary collection days. DEC referred to a letter from WALGA at Attachment 1 of the briefing, which outlined additional funding requests.

DEC added that unless additional funding is allocated to cover the cost of delivering the program within the Perth metropolitan area, the metropolitan program may need to be scaled back later in the year. Similarly, without additional funding to cover the cost of additional household hazardous waste storage facilities, non-metropolitan local governments will not be able to participate in the program.

The Authority discussed the allocation of monies over a three year period to WALGA as part of the original proposal and the subsequent request for additional funds. Members queried why collectively, there had been such a significant under-estimation of costs required to run the program. DEC advised that this was due to a number of reasons including the program being a pilot for

Western Australia; not having the same competition in WA as other States; and waste collected crossing four State boundaries - attracting high transport costs.

The Authority supported an additional allocation of \$336,500 to fund the household hazardous waste program for the 2008/09 financial year only. An annual allocation of this amount over the duration of the Agreement was not supported. The Authority agreed that WALGA/DEC be asked to identify major costs associated with the program (within the existing costing structure), and to look into whether or not other mechanisms could be explored to deliver the same outcomes, and brief the Authority accordingly.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 7.3.1 Agreed to fund an additional \$336,500 to fund the household hazardous waste program for the 2008/09 financial year only.**
- 7.3.2 Did not support an annual allocation of this amount over the duration of the Agreement.**
- 7.3.3 Agreed that WALGA/DEC identify major costs associated with the program (within the existing costing structure) and to look into whether or not other mechanisms could be explored to deliver required outcomes, and brief the Authority accordingly.**

**7.4 Waste Authority Response to Inquiry into Municipal Waste Management**

The Chairman presented under confidential cover, a draft Authority response to the Standing Committee on Environment and Public Affairs *Inquiry into Municipal Waste Management in Western Australia* to members only for discussion and consideration.

The Authority discussed the draft submission which responded to the terms of reference set for the Inquiry. The Chairman sought comments from members by 8.00am, 12 February.

The Chairman advised that submissions were due by 4.00pm, 13 February and that he would be absent in the great southern region on the afternoon of 12 February and all of 13 February and therefore be unavailable to finalise the submission. Members agreed that the Deputy Chair would finalise the submission on behalf of the Authority in line with the discussion at the meeting, and circulate a final draft of the document to members in the afternoon of 12 February for final comment.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 7.4.1 Considered a response drafted by the Chairman, to the Standing Committee on Environment and Public Affairs *Inquiry into Municipal Waste Management in Western Australia*.**
- 7.4.2 Agreed to provide comments on the draft provided, direct to the Chairman by 8.00am 12 February.**
- 7.4.3 Noted the unavailability of the Chairman to finalise the submission on 12 and 13 February and agreed that the Deputy Chair would finalise the submission on behalf of the Authority.**

**7.5 Organics Policy**

DEC referred to a former Board endorsement to release a *Position Statement on Recycled Organics* in February 2008. A copy of the statement was provided at Attachment 1 of the briefing. DEC advised that there is some confusion within waste and composting industries with regards to

the status of the document, which impacts on decisions made within the industry. DEC sought direction from the Authority in this regard.

The Authority discussed the *Position Statement on Recycled Organics*. It determined that it was supportive of the statement, but agreed that it would be beneficial to invite waste and composting industries to present their views on the document, given the passage of time. The Authority agreed that the document be re-badged and include a prelude on its history prior to public release.

DEC advised that the former Board postponed a decision on whether to proceed with the development of Standards for Organics, while it awaited the outcome of an Alternative Waste Technology Derived Organic Residual Fraction (AWTDORF) project being conducted by the Waste Management Association Australia. DEC advised that the final AWTDORF report has now been received. A copy was provided to members at Attachment 3 of the briefing. The Authority deferred any action on the report, pending further discussion at a future meeting.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 7.5.1 Agreed to release the *Position Statement on Recycled Organics* for public comment following re-badging of the document and the inclusion of a prelude on its history.**
- 7.5.2 Agreed to defer any action on the Alternative Waste Technology Derived Organic Residual Fraction (AWTDORF) report, pending further discussion at a future meeting.**

**7.6 Waste Wise Schools Grants Coordinator Position**

At its December 2008 meeting, the Authority was provided with a quarterly financial report which included details of the Waste Wise Schools Grants program. At that time, the Authority queried an additional staff cost associated with the administration of the Waste Wise Schools Grants program which had not been approved by the Authority. The Authority determined at that time that the grants administration position not be funded from the WARR Account.

The Authority noted that support of the Waste Wise Schools Program had been supported by the former Board, which incorporated the Waste Wise Schools Grants program. It was unclear however, if this support included specific costs associated with the administration of the grants program through the employment of a full-time officer.

In relation to the current situation of supporting the position, the Authority agreed to fund the position to administer the Waste Wise Schools Grants program for the remainder of the 2008/09 financial year (to 30 June 2009) only, at a total cost of \$75,000. The Authority agreed that it was not to be assumed that this position would be carried over into the 2009/10 financial year. A proposal to fund a grants coordinator in the 2009/10 financial year would need to be submitted, and considered by the Authority within the associated budget allocation at that time.

The Authority rescinded its previous decision to request a recoup of monies paid in advance for both the Waste Wise Schools Program and the KABC. This was because the limited time left in the remainder of the financial year and the low interest rate would provide limited benefit in comparison to the administrative cost to do this.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 7.6.1 Agreed to fund the position to administer the Waste Wise Schools grants program to the remainder of the 2008/09 financial year only (to 30 June 2009).**

**7.6.2 Agreed that if the grants coordinator position is to be continued into the 2009/10 financial year, that a proposal be submitted for the consideration of the Authority.**

**7.6.3 Rescinded its previous decision to request a recoup of monies paid in advance for both the Waste Wise Schools program and the KABC for reasons outlined above.**

## **8. INFORMATION ITEMS**

### **8.1 Consultancy Listing – July to December 2008**

The Authority noted the listing provided at Attachment 1 of the briefing, of projects undertaken (including budgetary status) by consultants for the July – December 2008 period on behalf of the Waste Authority. A copy of the report received from Jim Malcolm Environmental was requested by members.

#### **ACTION:**

**8.1.1 DEC to forward a copy of the report received from Jim Malcolm Environmental to members.**

### **8.2 Progress Report on Households Hazardous Waste Program**

The Authority noted the second progress report on the Household Hazardous Waste program, provided by WALGA (at Attachment 1 of the briefing) for the August – October 2008 period. A request for additional funds to support the program was discussed separately at item 7.3 above.

### **8.3 Used Oil Collection Service Fee Service for Local Government - Update**

DEC provided a briefing on the progress of the used oil collection service in which the Authority contributes funding towards payment of up to 50% of used oil collection fees for two years. WALGA is administering the project and has awarded a tender to Wren Oil as the preferred supplier for used oil collection to local government. New collection fees charged by Wren Oil from 1 January 2009 have seen the development of a formula by WALGA to allocate funds equitably to local governments who use the preferred supplier.

The Authority noted the progress of the used oil collection fee service. Members also noted that WALGA will provide six monthly reports advising of the number of participating local governments, quantities of used oil collected, number of collections per local government, amount of contaminated used oil collected and the effectiveness of the service, constraints and potential opportunities.

### **8.4 Update on Regional Funding Program**

DEC provided an update on the implementation of the Regional Funding Program and Regional Investment Plans to the Authority. Since November 2008, the Regional Funding Program has been awaiting the submission of Regional Investment Plans from participating groups of local governments. The first plan is expected to be submitted soon.

The Authority noted and ratified the Chairman's endorsement of an upward adjustment of the total notional allocation for the program of \$59,450 to allow for the inclusion of the Gascoyne Regional Council, which was excluded through an administrative error in the initial calculations for apportioning the \$2.5 million budget for the program. The total budget for the Regional Funding Program is now \$2,559,450.

**RESOLUTION OF DISCUSSION:**

**The Authority:**

**8.4.1 Ratified the Chairman's endorsement of an additional \$59,450 for the Regional Funding Program budget to allow for the inclusion of the Gascoyne Regional Council.**

**8.5 Infrastructure Report**

DEC provided a copy of the final report on the *Assessment of Waste Disposal and Material Recovery Infrastructure for Perth*, produced by Cardno BSD for the Authority at Attachment 1 of the briefing. A draft media release to accompany the release of the document for public comment was provided at Attachment 2 of the briefing.

DEC advised that the report provides a snapshot of current infrastructure capacity compared with the anticipated demand for such infrastructure over the coming decade and beyond. The infrastructure report was used by Hyder Consulting as a source of information for the background document which it prepared for the draft waste strategy stakeholder workshop held in January 2009.

The Authority noted the final report and agreed to release the report for public comment on the Towards Zero Waste Website. The Authority requested that the draft media release be re-worded so it links directly to the waste strategy. The revised media release is to be forwarded to the Chairman for approval prior to release.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

**8.5.1 Noted the final report on the *Assessment of Waste Disposal and Material Recovery Infrastructure for Perth*.**

**8.5.2 Approved the release of the report for public comment on the Towards Zero Waste Website.**

**8.5.3 Sought an amended media release to accompany the public release of the document from DEC for the Chairman's consideration. The media release should specifically link the document to the waste strategy.**

**8.6 Options Paper on Recycling Market Downturn**

The Authority noted the options paper prepared by DEC highlighting potential approaches to possible recycling market scenarios for recycled materials in 2009 at Attachment 1 of the briefing paper.

It was also noted that the period following Chinese New Year will be an important time for determining how markets for recycled materials are likely to perform in the short to medium term (6-18 months) and in turn, provide an indication of the scenario more likely to eventuate.

**8.7 Current Listing of Registered Lobbyists**

The Authority noted the information provided on current lobbyists registered on the State Government's Lobbyist Register at Attachment 1 of the briefing.

## **8.8 Western Australia National Packaging Covenant Projects**

DEC provided a listing of projects funded by the National Packaging Covenant (NPC) and administered by the WA Jurisdictional Projects Group (JPG). The WA JPG is currently overseeing the progress of 15 projects aimed at diverting waste from landfill. Four of these projects will be finalised following submission of final evaluation reports and independent financial audit reports to the NPC.

The Authority noted the information provided.

## **8.9 Structure of Business Plan**

DEC referred to the WARR Act 2007 (Part 4, Division 2) which requires the Authority to prepare a business plan each year and sets out procedural and content requirements for the business plan. While the Authority has a 2008/09 work plan partially approved by the Minister, it does not serve as the Authority's business plan for the purposes of the WARR Act. DEC provided an outline of requirements and issues associated with the business plan at Attachment 1 of the briefing.

The Authority noted that the business plan will directly relate to the State Waste Strategy, with shared objectives and priorities for the next five financial years. The Authority agreed that a draft business plan be prepared, identifying specific activities designed to implement the strategy. The business plan and State Waste Strategy will be delivered simultaneously.

### **RESOLUTIONS OF DISCUSSION:**

#### **The Authority:**

- 8.9.1 Noted the information provided in relation to the preparation of an annual business plan.**
- 8.9.2 Agreed that the elements to be accommodated within the business plan are to directly relate to the State Waste Strategy, with shared objectives and priorities for the next five financial years.**
- 8.9.3 Agreed that the business plan and State Waste Strategy would be delivered simultaneously.**

## **9. CORRESPONDENCE FOR INFORMATION**

### **9.1 Strategic Waste Initiatives Scheme & Community Grants Scheme – Final Reports**

The Authority noted the final evaluation project reports received from the following organisations and that relevant media releases would be issued by the Authority in relation to them:

- **Murdoch University (ETC) – Organic Waste Minimisation – Waste Collection and Recycling (SWIS 2005, \$93,350 plus GST).** Murdoch University (Environmental Technology Centre) completed the project for applied research to develop and standardise onsite technology to treat food wastes through the action of composting worms and effective bacteria.

National Lifestyle Villages constructed waste collection and recycling facilities at its Bridgewater Lifestyle Village of 380 houses in Erskine. ETC developed an education program for Bridgewater residents, conducted research into the collection of solid and organic recyclables and monitored onsite reprocessing or collection/recycling by contractors.

- **C&D Recycling (Bowman & Associates) – Recycled Concrete Road Base Quality Investigation (SWIS 2007, \$197,956 plus GST).** Bowman & Associates on behalf of C&D Recycling Pty Ltd analysed the recycled concrete road base (RCRB) produced over an extended period of time from four leading Perth construction and demolition materials recyclers. The project objective was to gain acceptance of RCRB products for the construction of local government roads. Main Roads WA and the Southern Gateway Alliance have approved the use of recycled concrete base course in a section of trial pavement proposed for the new Perth Bunbury Highway.

Main Roads WA, Local Governments and industry are not willing at this stage to adopt locally produced RCRB products. Evidence is required to verify that the local concrete recycling industry is able to produce materials to specification on a continual basis.

- **St Paul’s Anglican Church Bridgetown – Community Op Shop Recycling project (CGS 2007, \$5,000 plus GST).** The objective of the grant was to upgrade the Op shop and improve community recycling through improving the facility, creating great public awareness of its location and the desirability of recycling. This is a developing project, communication between the Shire and charitable organisations appear to have been improved in this community.
- **Shire of Ashburton – Registered Recycler Program - Trailer Crusher/Baler (SWIS 2007, \$78,200 plus GST).** Purchase of a trailer-mounted crusher baler (plus freight costs) to service all three landfill sites in the Shire of Ashburton to package recyclables for transport to recycling facilities. Project includes the creation of transfer stations in Onslow and Paraburdoo. It involves mini-recycling facilities in town centres, a ‘registered recycler’ program to gradually roll out kerbside recycling and new facilities at landfill sites to enable the separation and processing of recyclable industrial waste.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

##### **9.1.1 Noted the final evaluation project reports received from the following organisations:**

- **Murdoch University (Environmental Technology Centre) – Organic Waste Minimisation, Waste Collection and Recycling (SWIS 2007);**
- **C & D Recycling (Bowman & Associates) – Recycled Concrete Road Base Quality Investigation (SWIS 2007);**
- **St Paul’s Anglican Church Bridgetown – Community Op Shop Recycling Project (CGS 2007); and**
- **Shire of Ashburton – Registered Recycler Program / Trailer Crusher/Baler (SWIS 2007).**

##### **9.1.2 Noted that relevant media releases would be issued by the Authority for each grant.**

## **9.2 Correspondence – Waste Authority/Ministerial**

The Authority noted the list of incoming and outgoing correspondence outlined in the briefing.

In relation to the letter from the Minister advising of the partial approval of the Waste Authority’s 2008/09 work plan, the Chairman sought urgent feedback from DEC on staffing costs to inform the Minister. He advised that the deadline for receiving this information was 6 February and the matter is now critical.

The Chairman advised that in response to the letter from the Keep Australia Beautiful Council, the inclusion of litter within the draft Waste Strategy for WA would be discussed further at the next meeting to discuss the strategy.

With regards to a letter from Ruggies Recycling seeking immediate funding to support its recycling program, the Authority did not support the proposal at this time. The Authority did however agree that Ruggies be invited to submit its application to the first round of the Strategic Waste Initiatives Scheme for 2009.

The Authority agreed to advertise Round 1 of the Strategic Waste Initiatives Scheme, and requested DEC to coordinate advertising as soon as possible.

The Authority noted correspondence from Wren Oil and Transpacific Industries regarding used oil in WA. The Authority agreed that it would give consideration to the letters in due course.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

- 9.2.1 Sought urgent feedback from DEC on staffing costs associated with the 2008/09 work plan, to inform the Minister as soon as possible.**
- 9.2.2 Agreed to discuss the inclusion of litter within the draft State Waste Strategy at a forthcoming meeting to discuss the Strategy.**
- 9.2.3 Did not support an application submitted from Ruggies Recycling at this time, but agreed that Ruggies be invited to submit an application for a grant under the next round of the Strategic Waste Initiatives Scheme.**
- 9.2.4 Agreed to advertise Round 1, 2009 of the Strategic Waste Initiatives Scheme as soon as possible.**
- 9.2.5 Noted correspondence received in relation to used oil in WA and agreed that the letters would be considered by the Authority in due course.**

#### **10. CLOSE**

The meeting closed at 5.15pm.

#### **11. NEXT MEETING**

Hyder Consulting (Joe Picken) will be providing a presentation to the Authority on the draft Waste Strategy for Western Australia on 18 February at DEC's Atrium Office commencing at 12.30pm.

The next scheduled meeting of the Waste Authority will be held on 4 March 2009 at DEC's Atrium Office commencing at 12.00 noon.

The Authority briefly discussed the requirement for additional 'big picture' focused meetings due to current work priorities. It was agreed that the Chairman and Deputy Chair would discuss how this could best be structured. Some members expressed concerns on their availability to meet as frequently as fortnightly, on a regular basis.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 11.1 **Agreed that the next scheduled meeting would be held on 4 March 2009, commencing at 12.00 noon.**
- 11.2 **Noted that a presentation by Hyder Consulting on the draft State Waste Strategy for WA would be provided to the Authority on 18 February, from 12.30pm to 5.00pm.**
- 11.3 **Agreed that the Chairman and Deputy Chair would discuss further, the requirement for additional 'big picture' focused meetings of the Authority.**

APPROVED / APPROVED WITH AMENDMENT



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Barry Carbon, Chairman  
**WASTE AUTHORITY**

1 April 2009