



# CONFIRMED MINUTES OF THE WASTE AUTHORITY MEETING

held on Wednesday 3 December 2008  
Department of Environment and Conservation  
12.00 pm – 5.30 pm

Meeting No. 09/2008

## 1. WELCOME & APOLOGIES

### MEMBERS PRESENT

Mr Barry Carbon	Chairman
Ms Jan Grimoldby	Deputy Chair (Attended between 12.00 noon - 4.45pm)
Prof Paul Hardisty	
Mr Marcus Geisler	

### ATTENDEES

Mr Robert Atkins	A/Deputy Director General – Environment, DEC	Attended between 1.00pm – 2.05pm
Mr Stuart Cowie	A/Director, Sustainability, DEC	
Mr Bernard Ryan	A/Manager, Waste Management Branch, DEC	
Mr Michael Reid	A/Manager, Policy and Evaluation, DEC	
Ms Diane McKinnon	Executive Officer	Minutes/Actions
Mr Tony Beeson	Manager, Waste Avoidance & Resource Recovery	For Items 6.0 & 8.1 1.10pm – 1.30pm For Item 8.1 2.05pm – 2.35pm
Mr Mel Hay	Chairman, Keep Australia Beautiful Council	
Ms Jennie Anderton	Program Manager, Keep Australia Beautiful Council	For Item 8.1 2.05pm – 2.35pm
Ms Kelsie Prabawa-Sear	Community Education Program Coordinator	For Item 8.2 2.40pm – 3.00pm
Ms Vanessa Dow	Program Coordinator, Waste Wise Schools	For Item 8.2 2.40pm – 3.00pm
Ms Margaret Greenhill	Education Coordinator, Waste Wise Schools	For Item 8.2 2.40pm – 3.00pm
Ms Liz Blakeway	Education Coordinator, Waste Wise Schools	For Item 8.2 2.40pm – 3.00pm
Ms Wendy Aspden	Education Coordinator, Waste Wise Schools	For Item 8.2 2.40pm – 3.00pm
Ms Michele John	Director, Centre of Excellence in Cleaner Production, Curtin University	For Item 8.3 3.10pm – 3.40pm
Ms Noraisha Oyama	Waste Management Research Fellow, Centre of Excellence in Cleaner Production, Curtin University	For Item 8.3 3.10pm – 3.40pm
Mr Paul Nieuwhof	Green Stamp Program Coordinator Printers Industries Association of WA	For Item 8.3 3.40pm – 4.05pm
Dr Jill Lethlean	Manager, Products Programs, DEC	For Items 8.3 & 8.4 2.15pm – 3.00pm

## **ATTENDEES** *continued*

Mr Peter Tapsell	Senior Project Coordinator, DEC	For Item 8.3 2.15pm – 2.45pm
Ms Cathy Campbell	Regional Coordinator South West/Great Southern, DEC	For Item 8.4 4.15pm – 4.35pm
Mr John Davis	Regional Coordinator, Metropolitan & Peel, DEC	For Item 8.4 4.15pm – 4.35pm
Mr Ray York	Regional Coordinator, Mid-west, Wheatbelt and Goldfields, DEC	For Item 8.4 4.15pm – 4.35pm

## **APOLOGIES**

Ms Carolyn Jakobsen            On leave (overseas)

The Chairman declared the meeting open at 12.15 pm and welcomed members and Department of Environment and Conservation (DEC) officers to the meeting. Members were informed that Mr Michael Kerr, Manager, Waste Management Branch DEC is currently on long service leave for three months. Mr Bernard Ryan has been appointed A/Manager during this time. Mr Michael Reid has been appointed A/Manager, Policy and Evaluation.

## **2. DECLARATIONS OF INTEREST**

The following conflicts of interest were declared by members during the meeting:

**Barry Carbon, Chairman** – advised of a conflict of interest with item 8.3 – Presentation from Centre of Excellence in Cleaner Production, Curtin University due to being a director of Curtin University's Australian Sustainable Development Institute. The Chairman advised that he would listen to the discussion but abstain from any decision making process.

The Chairman also advised of a conflict of interest with item 9.1 – Selection of a consultant for the Draft Waste Strategy due to being a friend of an applicant consultant.

## **3. ANNOUNCEMENTS BY THE CHAIRMAN**

**Launch of first Waste Wise Schools Waste and Sustainability Grant – Churchlands Primary School.** The Chairman referred to an invitation extended to members to attend the launch at the Churchlands Primary School on 11 December. The Chairman advised that he would attend on behalf of the Waste Authority and expected to have a speaking role at the event to provide a prelude to the Minister's presentation.

**Tabling of special report by the Standing Committee on Environment and Public Affairs on municipal waste management and resource recovery technologies in WA.** The Chairman advised that a paper was recently tabled in Parliament in relation to the commencement of an inquiry into municipal waste management in Western Australia. The terms of reference included current municipal waste management practices and resource recovery technologies in Western Australia and the role of the Waste Authority under the WARR Act 2007 in municipal waste management. Further details regarding the inquiry were not available at this time.

**Minister for Environment – Conflict of Interest Notification.** The Chairman advised of correspondence received informing of the Minister for Environment's conflict of interest in dealing with matters relating to Woodside, due to the Minister's husband being an employee of the company. He advised that matters that would normally be dealt with by the Minister relating to Woodside, will be dealt with by the Minister for Planning, the Hon John Day MLA.

**RESOLUTION OF DISCUSSION:**

**The Authority:**

- 3.1 Noted that the Chairman would attend the launch of the first Waste Wise Schools Waste and Sustainability grant at Churchlands Primary School on 11 December on behalf of the Waste Authority and he expected that he would provide a prelude to the Minister.
- 3.2 Noted the Chairman's advice in relation to the tabling of a report by the Standing Committee on Environment and Public Affairs on municipal waste management and resource recovery technologies in WA.
- 3.3 Noted the Chairman's advice in relation to the Minister for Environment's conflict of interest in dealing with matters relating to Woodside.

**ACTION:**

- 3.4 DEC to confirm speaking role for Chairman at Churchlands Primary School for launch.

**4. MINUTES OF THE PREVIOUS MEETING**

In relation to the general style and content of the Waste Authority minutes, members agreed to exclude individual officer and member names unless critical to the discussion. Members also discussed the level of detail contained within the minutes and agreed that the same level of detail as currently provided, remain.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 4.1 Confirmed the minutes of the Waste Authority meeting held on 5 November 2008 as being a true and accurate record of the meeting.
- 4.2 Agreed to exclude individual officer and member names from the minutes unless critical to the discussion.
- 4.3 Agreed to continue including the level of detail within the minutes as currently provided.

**Moved:** Ms Grimoldby  
**Seconded:** Prof Hardisty

**5. REPORT ON ACTIONS FROM THE PREVIOUS MEETING**

Members reviewed the actions from previous meetings. The status of actions listed were acknowledged and noted. The following items required clarification or an update on status during the meeting:

**Actions from 5 November 2008 meeting:**

- 8.2 **Regional Funding Program.** The Authority noted that it would receive a presentation from Regional Coordinators during the meeting.

The Authority clarified requirements for signing for communications to the Waste Authority such as Regional Investment Plans and applications for funds that may follow. For formal Regional Governments, the signature of the respective Regional Chair is sufficient. For the

informal regional groupings, a signature (from chair or executive) from each respective constituent council is required.

- 8.3 Use of Construction and Demolition Waste in Civil Works Projects.** The Chairman advised that he has contacted the Commissioner, Main Roads in relation to investigating and facilitating the setting of aspirational targets for the use of recycled content materials in road construction projects. He is currently awaiting a response.
- 8.4 Strategic Partnerships – Extension of Funding to WALGA.** The Chairman requested that DEC follow up the progress of a letter to WALGA advising of an extension of funds under the strategic partnership arrangement for the 2008/09 financial year to the value of \$100,000.

**Actions from 22 October 2008 meeting:**

- 4.1 Implementation of Recommendations from the Hazardous/Industrial Waste Precinct Coordinating Group for the Siting of Hazardous Waste Precincts in WA.** In relation to buffer zones surrounding waste facilities, the Authority agreed that it would consider buffer zoning issues and associated matters as part of the waste strategy development.

**Actions from 1 October 2008 meeting:**

- 7.6 Draft Memorandum of Understanding (MoU) between Waste Authority and DEC.** The Chairman advised that he had recently met with the Director General, DEC and the consultant to progress the MoU. He advised that progress is quite significant, with only minor changes required to be made to the document. Members agreed that the Chair and Deputy Chair finalise MoU issues on behalf of the Authority.

*Mr Robert Atkins arrived during this item at 1.00pm.*

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

- 5.1 Agreed on the following requirements for signing for communications to the Waste Authority (such as Regional Investment Plans) and applications for funds that may follow as:**
- 5.1.1 For formal Regional Governments, the signature of the respective Regional Chair is sufficient.**
  - 5.1.2 For the informal regional groupings, a signature (from chair or executive) from each respective constituent council is required.**
- 5.2 Agreed that it would consider issues relating to buffer zones surrounding waste facilities as part of the waste strategy development.**
- 5.3 Agreed that the Chair and Deputy Chair be charged with finalising Memorandum of Understanding (MoU) issues on behalf of the Authority.**

**ACTION:**

- 5.4 DEC to follow-up progress of a letter to WALGA advising of an extension of funds under the strategic partnership arrangement for the 2008/09 financial year.**

**6. OUT OF SESSION ITEMS**

Nil.

## **7. ITEMS FOR DECISION**

### **7.1 Quarterly Financial Report**

DEC presented a revised quarterly financial report for the first quarter of the financial year, consistent with new project headings and sub-sections used for the 2008/09 work plan. Members referred to Attachment 1 which provided a breakdown of all projects and associated operational costs.

DEC outlined that expenditure for the Waste Wise Schools Grants area included an allocation of \$175,000 under the Grants area. A separate budget of \$400,000 was included for the Waste Wise Schools Program and associated salary costs under the State Government area. DEC advised that the salary component of the Waste Wise Schools Program was different to all other project areas as the salary component is included within the operating budget, and not within the overall staffing budget for the entire work plan.

The Authority queried the total allocation to the Waste Wise Schools Program area, including Waste Wise Grants. Members agreed that a total of \$575,000 had been approved (\$175,000 for Grants and \$400,000 for the Waste Wise Schools Program).

Members noted that an additional staff cost is being incurred to administer the Waste Wise Schools Grants. The Authority considered no authorisation has been granted by the Authority for the additional staff cost. The Authority highlighted that it had no control over the State providing additional staff resources for programs, but such expense was not for the WARR Account.

In relation to internal funds transferred to support the Waste Wise Schools Program and Grants, DEC informed the Authority that this was transferred at the commencement of the financial year through an internal journal transfer. This is consistent with usual departmental practice. The Authority expressed concerns on the loss of interest through transferring WARRA monies in this manner and requested that a quarterly transfer to all internal program areas occur. The Authority agreed that existing payments made in full should be returned to the WARRA via journal transfers. The Authority requested that the first instalment be six monthly, but quarterly thereafter. This includes payments to the Keep Australia Beautiful Council.

In reviewing the total revenue of the quarterly reporting period, members discussed the trend of running under budget. DEC advised that the landfill levy each quarter generates between \$3.2 - \$3.5 million, with revenue likely to experience a downturn in line with the state of the economy. The Authority agreed that a budget review of the past six months be presented to the Authority at its February 2009 meeting.

The Chairman advised that he would be meeting with senior DEC officers to go through all work plan activities and associated staffing costs. That discussion would consider details of WARR Account expenditure on staff.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

- 7.1.1 Accepted the information contained in the quarterly financial report for the first quarter of the financial year 2008/09.**
- 7.1.2 Agreed that any additional staff resources for Waste Wise Schools Grants not be incurred from the WARR Account, as no approval has been provided by the Authority to fund the additional staff costs.**
- 7.1.3 Agreed that journal transfers made to support the Waste Wise Schools Program and Grants, and the Keep Australia Beautiful Council be reversed and allocated six**

**monthly for the first instalment and quarterly thereafter to maximise interest earnings for the WARR Account.**

**7.1.4 Requested that a six month budget review be presented to the Authority at its February 2009 meeting.**

## **7.2 EPR Policy Statement / Product Waste Policy Statement**

DEC provided a briefing on issues surrounding the development of policy positions on EPR approaches arising from new regulatory gatekeeping requirements likely to be imposed in Western Australia, and outlined potential implications for advancing the Waste Authority's policy agenda in this regard.

DEC outlined that at a Commonwealth and State level, regulatory impact assessment frameworks have been reinvigorated, requiring that, if governments are to employ their coercive powers in ways that affect business, these interventions must provide a net benefit to the community (measured in economic terms).

DEC advised that the WA Government is likely to adopt a model on the framework imposed on the Environment Protection Heritage Council (EPHC) by the Council of Australian Governments (COAG) and overseen by the Office of Best Practice Regulation (OBPR).

DEC advised of indications that the Department of Treasury and Finance has been provided with funding to establish an office of regulatory review (Office of Gatekeeping) with a proposed framework for policy review this financial year. In summary, DEC informed the Authority of the following:

- Regulatory Impact Assessments (RIAs), if adopted, will have a significant impact on the deployment of EPR and Product Stewardship approaches.
- Potential new RIA requirements are based on economic rationalist principles.
- The proposed RIA process attempts to intervene at the beginning of the policy making process. The process will be highly structured and will require policy proposals to be assessed using cost benefit analysis (CBA) techniques.
- The WARR Act sets out steps for the Authority to follow prior to recommending the development of an EPR scheme. In DEC's view, it is unlikely that these steps will satisfy RIA requirements.
- The Authority's interest in EPR schemes under the WARR Act could be reinterpreted as a role in responding to problems with product wastes. The Authority's approach in respect of EPR and product stewardship could be tailored to conform with the constraints imposed by new RIA requirements.

The Authority agreed that the matter be a major consideration as part of the waste strategy development process due to implications for the EPR agenda, should regulatory impact assessments be adopted. It was agreed that the consultants chosen to develop the draft waste strategy be provided with the detailed briefing and be requested to identify potential implications for the waste strategy and identify mechanisms to incorporate RIA in the strategy.

### **RESOLUTIONS OF DISCUSSION:**

**The Authority:**

**7.2.1 Noted the briefing provided by DEC informing of the likely adoption of new regulatory gatekeeping requirements within WA, and the impact this may have on the EPR agenda.**

**7.2.2 Agreed that the briefing be provided to the consultants chosen to develop the draft waste strategy, along with a request that the consultants consider the paper, identify potential implications for the waste strategy and identify mechanisms to incorporate Regulatory Impact Assessment into the waste strategy.**

### **7.3 Administration of Regional Funding Program**

DEC provided a briefing on the implementation of the Regional Funding Program, including proposed changes to administrative arrangements. DEC advised that in late November, letters were provided to all regional groups participating in the pilot phase of the Regional Funding Program, inviting them to submit their Regional Investment Plans as the final step in accessing funds allocated for strategic investment in waste management projects.

DEC outlined a proposal to undertake additional administration tasks involved in delivering the Program entirely internally to the Strategic Waste Management Plan Regional Coordinators. DEC outlined the capacity of the coordinators being ideally placed to promote the timely development of Regional Investment Plans, making assessments regarding consistency between the Strategic Waste Management Plans and the Regional Investment Plans, following up and assisting in the preparation of investment plans and overseeing achievement of project milestones and reporting for participating groups.

The Authority noted the capacity of the existing DEC Strategic Waste Management Plan Regional Coordinators in delivering additional administration tasks and endorsed the responsibilities for delivering the Regional Funding Program to the DEC Strategic Waste Management Plan Regional Coordinators.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

**7.3.1 Noted that invitations to submit Regional Investment Plans were sent out in November 2008.**

**7.3.2 Endorsed the proposal for delivering the Program to the internal (DEC) Strategic Waste Management Plan Regional Coordinators.**

### **7.4 Packaging Stewardship Forum Expression of Interest (EOI) for Glass**

DEC advised that senior officers had recently met with Ms Jenny Pickles of the Packaging Stewardship Forum (PSF) regarding post consumer glass packaging recovery in WA. DEC advised that the PSF is proposing to call for expressions of interest to test the market in establishing a glass reprocessing facility in WA. It was proposed that this would align with the next round of funding for the National Packaging Covenant.

DEC referred to the letter provided to the Chairman at Attachment 1 of the briefing, confirming the Packaging Stewardship Forum's proposal. The PSF seeks the support of the Authority to re-initiate the expression of interest process by joining with the PSF in calling EOI's prior to the end of 2008.

DEC recommended that the Authority consider seeking the PSF's agreement on an alternative proposal to the joint EOI, whereby glass recycling is announced and publicised as a priority area for the next National Packaging Covenant funding round.

While the Authority agreed to accept the PSF's invitation to collaborate on the development of a practical and cost effective solution for glass recovery in WA, in conjunction with the next round of

funding for the National Packaging Covenant, it did not wish to necessarily commit to the establishment of a glass manufacturing plant, but rather large-scale projects in this area.

In committing to the EOI process, the Authority agreed that the PSF would be expected to at least match funds in conjunction with the Authority's contribution. While a pre-approved amount (or minimum contribution) was not agreed to by the Authority in this regard, the Authority did note that there may be a requirement of up to a \$1 million dollar contribution from the WARR Account for significant projects.

The Authority agreed to nominate a member to attend the next Jurisdictional Projects Group (JPG) meeting in order to guide decision-making on glass EOIs received through the NPC process. Mr Marcus Geisler nominated to attend the JPG meeting, the Authority endorsed Mr Geisler's nomination.

In an endeavour to maximise the submissions of EOI's for glass recovery and recycling initiatives, including alternative solutions, the Authority agreed that the EOI should not incorporate a minimum glass diversion tonnage.

The Authority agreed that the EOI would not necessarily commit the Authority to awarding an EOI should none be considered favourable. It would also not be tied to any Authority position on container deposits.

Members requested that DEC provide an annual listing of projects supported through the National Packaging Covenant process.

#### **RESOLUTIONS OF DISCUSSION:**

##### **The Authority:**

- 7.4.1 Agreed to accept the Packaging Stewardship Forum's invitation to collaborate on the development of a practical and cost effective solution for glass recovery in WA, in conjunction with the next round of funding for the National Packaging Covenant (NPC).**
- 7.4.2 Determined that in agreeing to a collaborative approach with the Packaging Stewardship Forum, the Authority did not necessarily commit to the establishment of a glass manufacturing plant, but rather large-scale projects in this area.**
- 7.4.3 Agreed that the Packaging Stewardship Forum would be expected to at least match funds in conjunction with the Authority's contribution.**
- 7.4.4 Agreed that a pre-approved amount (or minimum contribution) by the Authority would not be set, but rather noted that a contribution of up to \$1 million dollars for significant projects may be required.**
- 7.4.5 Accepted the nomination of Mr Marcus Geisler to attend the next Jurisdictional Projects Group (JPG) meeting on behalf of the Authority, in order to guide decision-making on glass EOI's received through the NPC process.**
- 7.4.6 Agreed that the EOI should not incorporate a minimum glass diversion tonnage, in an endeavour to maximise the submissions of EOI's for glass recovery and recycling initiatives, including alternative solutions.**
- 7.4.7 Agreed that the EOI would not necessarily commit the Authority to awarding an EOI should none be considered favourable. It would also not exclude the Authority from any position on container deposits.**

##### **ACTION:**

**7.4.8 DEC to provide an annual listing of projects supported through the National Packaging Covenant process to members.**

## **8. PRESENTATIONS / BRIEFINGS RE WORK PLAN 2009/10 REQUESTS**

Discussion in relation to the following presentations will be included within the confirmed minutes shortly.

### **8.1 Keep Australia Beautiful Council (KABC) – Litter Prevention Strategy**

### **8.2 Waste Wise Schools and Grants Program**

### **8.3 Centre of Excellence in Cleaner Production**

#### **Green Stamp Program**

### **8.4 Regional Coordination Program**

## **8.5 Towards Zero Waste Website**

Due to time constraints, the Authority deferred discussion on this item to the February 2009 meeting.

### **RESOLUTION OF DISCUSSION:**

**8.5.1 The Authority deferred discussion on the Towards Zero Waste Website to the February 2009 meeting.**

## **9. INFORMATION ITEMS**

### **9.1 Draft Waste Strategy - Status**

The Chairman had previously declared a conflict of interest (item 2 refers) in the selection of a consultant to undertake the draft waste strategy. This item was chaired by the Deputy, Ms Jan Grimoldby.

DEC advised that tenders had closed for a consultant to develop the draft waste strategy. Members noted that a fast-tracked evaluation process has been undertaken to appoint a consultant within the timeframe required. Members agreed to meet with the consultant on 17 December (pending award of tender to successful consultant) between 12.00 noon to 4.00pm. DEC advised that some tendering issues will be required to be completed within this timeframe and that no absolute guarantee can be provided at this time due to the possible complexity of resolving issues.

The Authority agreed that an all day workshop with stakeholders to discuss the waste strategy be brought forward to 14 January 2009 (previously scheduled to be held on 21 January).

### **RESOLUTIONS OF DISCUSSION:**

#### **The Authority:**

**9.1.1 Agreed that pending the appointment of a consultant to undertake the draft waste strategy, a meeting would be held between the Authority and the consultant on 17 December 2008 from 12.00 noon to 4.00pm.**

**9.1.2 Noted concerns conveyed by DEC in finalising the awarding of the tender within the timeframe required.**

**9.1.3 Agreed that an all day workshop with stakeholders to discuss the waste strategy be bought forward to 14 January 2009 (previously scheduled to be held on 21 January).**

## **9.2 2008/09 Consultancies - Status**

Due to time constraints, the Authority deferred discussion on this item to the February 2009 meeting.

### **RESOLUTION OF DISCUSSION:**

**9.2.1 The Authority deferred discussion on the 2008/09 Consultancies listing to the February 2009 meeting.**

## **9.3 Status on Current Recycling Situation in Western Australia**

DEC provided a confidential briefing on the state of the local recycling industry. Information contained within the briefing provided details of several representatives of recycling and composting industries and the effect that changes to recycled material prices was having on their operations. In summary, the Authority noted that recycled product is moving slowly at depressed prices.

## **9.4 Landfill Levy Payments**

The Authority had a discussion about outstanding landfill levy issues. Payments for the first quarter were below expectations. One significant party had not paid, and had proffered its opinion that it was not required to pay. The Authority would ask the Director General DEC to resolve this in a timely manner.

The Authority was continuing to await a decision on the drafting of amendments to the landfill levy.

The Authority authorised the Chairman to make appropriate statements about the likely timing of any levy changes.

*The Deputy Chair left the meeting at 4.45pm.*

### **RESOLUTIONS OF DISCUSSION:**

#### **The Authority:**

**9.4.1 Agreed that the Chairman would write to the Director General DEC to seek a timely resolution of unpaid levy.**

**9.4.2 Noted that the drafting of amendments to the landfill levy was still awaiting decision.**

**9.4.3 Authorised the Chairman to make appropriate statements about the likely timing of any levy changes.**

## **10. CORRESPONDENCE FOR INFORMATION**

### **10.1 Strategic Waste Initiative Scheme & Community Grants Scheme – Final Reports**

The Authority noted the final evaluation project report received from the following organisation:

- **Native ARC Inc – Native ARC Inc Waste Audit (CGS 2007, \$10,000 plus GST).** Native Arc worked in partnership with Millennium Kids Inc to undertake an audit of waste being produced by the organisation. Following completion of the audit, Native ARC worked towards reducing waste generated through installing infrastructure and providing training to all staff and volunteers on its use. An organic waste management plan for the centre was also produced.

**RESOLUTION OF DISCUSSION:**

**10.1.1 The Authority noted that a final evaluation project report had been received from Native ARC Inc for a waste audit (CGS 2007).**

**10.2 Correspondence – Waste Authority/Ministerial**

The Authority noted the list of incoming and outgoing correspondence outlined in the briefing.

In relation to a request for sponsorship for the 13<sup>th</sup> International Conference of the Pacific Basin Consortium (PBC) for Environment and Health (to be held 20-22 November 2009) the Authority agreed not to sponsor the event. The topic was wider than the present scope for the WARR Account.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

**10.2.1 Noted the list of incoming Waste Authority correspondence addressed to the Chairman and its status, and outgoing correspondence.**

**10.2.2 Agreed to not sponsor the 13<sup>th</sup> International Conference of the Pacific Basin Consortium for Environment and Health due to the topic being wider than the present scope for the WARR Account.**

**11. CLOSE**

The meeting closed at 5.30pm.

**12. NEXT MEETING**

The next scheduled meeting of the Waste Authority will be held on 11 February 2009. Specific details of venue and time will be confirmed. The Authority agreed that prior to some monthly meetings; members would meet informally with officers of the Waste Management Branch.

**RESOLUTIONS OF DISCUSSION:**

**The Authority:**

**12.1.1 Agreed that the next standard monthly meeting would be held on 11 February 2009.**

**12.1.2 Agreed that prior to some monthly meetings, members would meet informally with officers of the Waste Management Branch.**

**12.1.3 Noted that fortnightly meetings may be necessary in the new year to progress urgent priority matters including the waste strategy and business plan.**

APPROVED / APPROVED WITH AMENDMENT



Barry Carbon, Chairman

**WASTE AUTHORITY**

11 February 2009