



Department of  
Environment

# Eco-Office

*Building sustainability principles  
into the workplace*





## *Workshop Objectives*

- Define Eco-Office within DoE
- Our goals and objectives
- Our achievements
- Big Questions
- Critical Success Factors





## *What is Eco-Office*

- *A series of initiatives aimed at improving the planning, use and disposal of resources*
- *A commitment by management and staff to improve efficient use of resources and reduce the impact of those resources on people / environment*





## *Goals and Objectives*

### Focus Areas

- Ecological footprint (improve / reduce)
- Paper use and recycling (reduce)
- Energy use and efficiency (reduce)
- Waste generation and disposal (reduce / recycle)
- Purchasing and disposal (sustainable acquisition)
- Fleet and plant management (improve efficiency)

### Links to the individual

- Travelsmart
- Personal behaviour change





## *Achievements*

- Significant reduction in per- capita energy use
  - Energy use and efficiency (reduce) design of our building
  - Minor reductions in energy use - whilst we grow
- Waste generation and disposal (reduce / recycle)
  - Paper, recycled materials, computing equipment
- Purchasing and disposal (sustainable acquisition)
  - Looking at suppliers sustainable actions
- Fleet and plant management (improve efficiency)
  - Shift to gas, 4 cylinder cars
  - Use of solar energy in design of remote equipment





## *Big Questions*

### Key Questions

- What can you change
- What can you influence
- What are the real improvements / flow on effects
- Who will take responsibility / leadership
- Where do your strategies fit with core business strategies
- What resources and ownership do you have

### Links to the individual

- What is important - What are their values





## *Critical Success Factors*

- Know why you are doing it
- Honest leadership (willing to do something)
- Build goals and targets into corporate planning / reporting / induction
- Communicate achievements / make fun / incentives
- Allocate resources to facilitate change - not do it
- Research into support / resources to assist you

