



**Waste Authority**

**CONFIRMED MINUTES  
OF THE WASTE AUTHORITY  
HOUSEHOLD HAZARDOUS WASTE COMMITTEE MEETING**

**Held on Friday 4 June 2010  
DEC Offices 9am-10.30pm**

**Meeting No. 04/2010**

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**1. WELCOME AND APOLOGIES**

**MEMBERS PRESENT**

Ms Jan Grimoldby	Chair
Mayor Troy Pickard	President, MWAC
Ms Rebecca Brown	WALGA, Manager Waste & Recycling
Mr John Davis	DEC

**ATTENDEES**

Ms Cecilia Jordan	WALGA Project Coordinator
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**APOLOGIES**

	Nil
Mr Adam Johnson	EMRC

The Chair declared the meeting open at 9.00a.m., and welcomed members and staff.

**2. Announcements by the Chair**

The Chair advised that the Committee was established to consider solutions to increase the efficiency of the HHW Program and to plan HHW activities and expenditure for the Program for the longer term. She stated the Waste Authority's business plan was currently before the Minister for consideration. Therefore, a major part of the Committee work has now been completed. The Chair suggested that the Committee be disbanded and that existing members and other relevant stakeholders meet on an as needs basis in the future to follow up on matters arising.

### 3. Minutes of previous meeting

The unconfirmed minutes of the previous meeting were moved by Mayor Pickard, seconded by Ms Brown and adopted without change.

### 4. Report on Actions from Previous Meeting

Verbal and written reports were provided by those members responsible for each of the minuted actions from the previous meeting. Action items were discussed throughout the meeting and the Action Table updated with outcomes for implementation by the identified responsible parties.

#### **ACTION TABLE**

##### **The Committee considered and agreed:**

**1:** DEC tabled written correspondence from Bunbury Harvey Regional Council and the City of Geraldton-Greenough and confirmed telephone contact with the Goldfields VROC, the City of Albany, the Shire of Toodyay and SEAVROC. With the exception of the Goldfields VROC all had indicated an interest in participating in an expanded non-Metropolitan program. It was agreed that the Bunbury Harvey approach may have merit in other regions.

Agreed Outcome/Action: **WALGA to request Bunbury Harvey Regional Council host a presentation of its approach to HHW collection to invited representatives from a number of non-metropolitan Local Government groupings for the purposes of Regional Infrastructure Promotion.**

**2:** WALGA to prepare a draft scope and contract outline for the next phase of the HHW Program.

Agreed Outcome/Action: **WALGA to complete a draft scope and circulate to the Waste Authority Chair and DEC for comment.**

**3:** DEC to investigate alternative disposal options utilised in the other States and the cost of input similar systems in WA.

Agreed Outcome/Action: **DEC to report to WALGA and the Waste Authority when more information is available from processors.**

**4:** Temporary Collection Days (TCDs) to be addressed in overall scheme.

Agreed Outcome/Action: **Action completed.**

**5:** WALGA to investigate HHW promotions cost sharing arrangements between the Authority and Regional Councils, concentrating on mailbox drops and local newspapers.

Agreed Outcome/Action: **Action completed.**

**6:** WALGA tabled a Water Corporation printout providing advice for paint clean up and disposal. DEC advised that the Master Painters (WA) Association had requested clear regulatory guidelines in this regard.

Agreed Outcome/Action: **DEC to contact the Water Corporation to seek further support in this matter.**

**7:** DEC tabled meeting notes from two meetings with the Master Painters Association held with a view to developing a joint collection program to complement and provide cost efficiency to the HHW program. This is considered a first step towards the development of a product stewardship scheme for paint.

DEC also tabled notes from a telephone conversation and emailed exchanges with the Mr. Richard Phillips, CEO of the Australian Paint Manufacturers Federation. Mr Phillips advised that it

is likely that a pilot product stewardship scheme for paint will commence in Victoria in July 2010, and that the Federation is committed to working with another State on developing a second program by 2013. He also indicated an interest in visiting WA and further discussing WA's position with respect to product stewardship and the WA HHW program.

**Agreed Outcome/Action: DEC and the Waste Authority to continue to work with stakeholders to develop a product stewardship program for paint in WA. DEC to invite Mr. Phillips to meet with the Chair of the Waste Authority and WALGA representatives on his next visit to Perth.**

**8:** WALGA tabled a report on its recent audit of three collections sites to determine key manufacturers of household hazardous products in WA. and list of potential sponsors.

**Agreed Outcome/Action: WALGA to work with the Office of the Waste Authority to draft generic sponsorship request letters and carry out further research to determine appropriate addressees.**

**9:** The revised three (3) year budget for the HHW Program has been endorsed by the Waste Authority as part of its business plan and currently sits with the Minister for approval.

**Agreed Outcome/Action: Action completed.**

**10:** It was agreed that to ensure effective financial management for the Program, only 6 months of temporary HHW collection days will be scheduled. The first 6 months will include two (2) fully funded and three (3) co-funded collection days. The Program budget will be reviewed after six months.

**Agreed Outcome/Action: WALGA to advise participating Regional Councils, undertake the six monthly review and report to the Waste Authority.**

**11:** WALGA advised that metal recyclers contacted will accept rinsed water based paint tins but not solvent based paint tins.

**Agreed Outcome/Action: WALGA to investigate further.**

**12:** The Chair advised that the Waste Authority had resolved to keep the 'towardszerowaste' brand.

**Agreed Outcome/Action: WALGA to work with the Office of the Waste Authority to develop a program sub-brand.**

**13:** Correspondence between the Chair, DEC and WMRC was tabled confirming the WMRC acceptance of funding for a HHW facility at its transfer station.

**Agreed Outcome/Action: WALGA to provide the WMRC with information about HHW storage cupboards, with funding for the facility to be provided from the 2009-2010 budgeted funding for infrastructure.**

**14:** The City of Canning has advised that it presently allows residents from other LGAs to use its HHW facility and that this will continue when its facility is upgraded as part of the Waste Authority approved program.

**Agreed Outcome/Action: An upgrading of the City of Canning facility is included in the HHW program for 2011-2012, subject to Ministerial approval of the business plan.**

**15:** WALGA advised that it has regular meetings with the Water Corporation, including waste related issues.

**Agreed Outcome/Action: WALGA to continue advocacy activities regarding funding for the HHW Program from the Water Corporation.**

**16:** The Chair advised that the Waste Authority had approved funding for a regional HHW facility at Toodyay.

**Agreed Outcome/Action: DEC to work with the Shire of Toodyay to ensure the expenditure of funds is committed from the 2009-2010 infrastructure HHW program budget.**

**17:** The Meeting discussed the need to advise the Minister of the achievements of the committee.

**Agreed Outcome/Action: The Chair with assistance from DEC will write to the Minister detailing the achievements of the Committee and advising that the Committee has now been disbanded.**

## **5. Close**

The meeting closed at 10.30a.m.

## **6. Next Meeting**

The Committee has now completed its assigned functions; however members will continue to meet on an as-needs basis to follow up on matters arising.

APPROVED / APPROVED WITH AMENDMENT

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Jan Grimoldby, Chair  
**WASTE AUTHORITY HHW COMMITTEE**

4 June 2010