



CONFIRMED MINUTES OF THE WASTE AUTHORITY E-WASTE COMMITTEE MEETING

held on Thursday 23 September 2010
Department of Environment and Conservation
11.30am – 1.30pm

Meeting No. 06/2010

MEMBERS PRESENT

Mr Marcus Geisler	Chair
Mr Bernard Ryan	Manager, Waste Management Branch, DEC
Mayor Ron Norris	Forum of Regional Councils
Mr Vincent Holt	Secure Computer Disposal and Recycling
Ms Inez Howcroft	SIMS Recycling Solutions
Mr James Coghill	Total Green Recycling
Mr Michel Mecham	Harvey Norman *via teleconference
Mr Brent Pearce	Officeworks
Ms Germaine Healy	Senior Project Coordinator, DEC

APOLOGIES

Mr Greg McDougall	EDSYS Computers
Mr Matt Lim	CDM Computers
Mr Josh Millen	AIIA
Mr Stuart Clark	Product Stewardship Australia
Mr John Gertsakis	Product Stewardship Australia

DELEGATIONS

Ms Rebecca Brown - Mark Batty	Western Australian Local Government Association (WALGA)
Mr Kevin Wilson – Bill Marchbank	Waste Management Association of Australia

1. WELCOME, APOLOGIES & INTRODUCTIONS

The Chair declared the meeting open at 11.30am and welcomed members to the meeting.

2. DECLARATIONS OF INTEREST

Nil.

3. ANNOUNCEMENTS BY THE CHAIR.

Nil

4. MINUTES OF THE PREVIOUS MEETING

RESOLUTION:

4.1 **The minutes of the E-waste Committee meeting number 05/2010 held on the 26 August 2010 were accepted as an accurate record of proceedings, subject to the following amendments based on feedback from Committee members.**

(Amendments in italics)

Under Item 7 (introduction)

The Committee agreed on the *structure* of the metropolitan program as presented in the WATEP; a backbone of established collection depots across the metropolitan area complemented by potential industry run collection events.

Insertion of the following paragraph

FORC reiterated its position that accurate data and uncapped funding are fundamental to the success of the program.

Under Item 7 (under recommendation 3)

The Chair highlighted that uncapped funding for the interim e-waste program was not a realistic expectation *due to the restrictions of the funding available.*

FORC/WALGA highlighted the need for accurate data on e-waste volumes currently being collected at regional council depots to ensure the program accurately assesses what is needed to move forward. The risk for local governments/regional councils in exceeding their nominated funding allocation if larger volumes of e-waste are recovered than expected was also highlighted.

Under Item 8

The Committee agreed on the *structure* of the non-metropolitan program design as presented in the WATEP; supporting e-waste activities in the seven major non-metropolitan centres as outlined in the draft Waste Strategy by providing funding for disposal costs inclusive of transport.

Members also requested earlier circulation of the E-waste Committee minutes.

5. REPORT ON ACTIONS FROM PREVIOUS MEETINGS

The Chair reviewed the actions from the previous meeting. The status of actions listed was acknowledged and noted by members.

Actions from meeting 26/08/10

Germaine Healy briefed the Committee on the feedback received on the “potential barriers in the market for recovered E-waste materials”

The 3 major barriers identified by in all submissions received are listed below

1. Distance to downstream markets - freight and logistical costs due to location.
2. Lack of downstream CRT glass processing options.
3. Lack of local recovery infrastructure – bulk plastics, circuit boards etc.

6. WATEP

The Committee reviewed the following amendments made to the WATEP DRAFT 3 proposal.

Funding particulars for both metropolitan and non metropolitan programs

- Costs of “50% of e-waste disposal cost/tonne* up to the nominated amount will be covered under the program. (* the lowest current market price determined by the Waste Authority at the beginning of each year period)”.
- Funding under the program excludes transports costs in the metropolitan program and is inclusive of transport costs in the non-metropolitan program.

Data requirements for both metropolitan and non metropolitan programs

Participating local governments/regional councils will be required to provide information to the Waste Authority on all their e-waste collections whether funded under this scheme or not. This will enable the compilation of more complete information in relation to e-waste activities. This information will be used to assist in the collection arrangements to be established under the National Scheme

The WATEP promotion and media plan.

The purpose of the program is to provide support for the “interim” management of e-waste collection and recycling in metropolitan Perth and the seven non-metropolitan centres until collections commence under the National Scheme. There are a number of issues associated with the program that will require the participants to work cooperatively if they are to be managed effectively. The most significant issue for the success of the program is the potential inability to manage the flow of materials collected at the depots and the consequential impact on the respective budgets of the participants. In order to manage this risk it is proposed that a media and promotion plan will be agreed between the Waste Authority and stakeholders prior to promotion of the program going ahead. Regular review (6 months) and amendment of the media and promotion plan in concert with the participants will be initiated by the Waste Authority and will focus on keeping the flow of materials to collection depots within the capacity of the program budget and the participant’s budgets. It was also agreed that promotion through ‘one message’ was a key to a successful interim program.

WATEP Budget

The members reviewed the WATEP budget as presented.

It was reiterated that WMRC had signalled its intent not participate in an interim e-waste scheme and were therefore not included in the revised budget estimates. The revised budget is based on e-waste generation rates for both the metropolitan and non-metropolitan programs. Both the metropolitan and non-metropolitan program budgets allow for an increase in E-waste tonnages collected over the lifetime of the program. The cost/kilogram/kilometre transport costs outlined in the non-metropolitan budget were discussed.

The amendments to the program proposal were approved by the Committee subject to the following clarifications/recommendations.

Clarifications

- Clarification of data required under the program - it was clarified that the data requirements of the program were in line with the information currently provided by e-waste dismantlers i.e. tonnages, collection composition and frequencies etc.
- Clarification that the budget of the WATEP program will be reviewed annually by the Waste Authority and that funds may be transferred between elements of the program.
- The Committee clarified that the promotion and media plan will be agreed between the Waste Authority and participants prior to program commencement.

Recommendations

- The Committee recommended further amendment to the promotion and media plan component of the program document, to include more detail as to the particulars of the plan and to emphasize the importance of promoting a uniform approach to E-waste across Western Australia.
- The definition of e-waste under this program was also discussed by the Committee at this time and it was recommended that the term “peripherals” be further expanded to inform participating local government/regional councils as to what is covered by the Scheme.
- The Committee recommended that the “transport” costs outlined in Table 3 of the WATEP non-metropolitan budget be revised to reflect current location specific transport costs.

Action Point

6.1 In line with the recommendations of the Committee, the Chair requested that the Program and Media plan as detailed in the WATEP be revised to include more detail as to the particulars of the program and to emphasize the importance of promoting a uniform approach (“one message”) to e-waste across Western Australia.

6.2 In line with recommendations made by the Committee, the Chair requested that the definition of E-waste under the program in particular the term “peripherals” be expanded to inform participating local government/regional councils what exactly is covered by the program

6.3 In line with recommendations made by the Committee the Chair requested that the transport costs as outlined in table 3 of the WATEP non metropolitan budget be revised to reflect current location specific transport costs.

7. Recommendations for potential further work.

The Chair presented a number of recommendations for the Committee to consider, which will be forwarded with the WATEP to the Waste Authority for consideration at their October meeting.

The E-waste Committee recommends;

- 1) That the Waste Authority support the implementation of the WATEP program(as attached) as the interim approach to providing support to e-waste collections in Western Australia, prior to the roll out of the National Scheme
- 2) That the Waste Authority nominate one of its members to be responsible for;
 - a) Overseeing, implementing, reviewing and reporting to the Authority on a media and promotion plan for the WATEP between participants and the Waste Authority
 - b) Assessing (with DEC support) applications from industry to access funds from the WATEP Metropolitan Industry Component.
 - c) Reporting to the Waste Authority on the potential for reallocation of funds within the program where notional allocations are not fully utilised.
- 3) Organisations participating in the WATEP be required to provide information on their e-waste collections to the Waste Authority which may provide this data to assist in the development of the National Scheme.
- 4) Organisations participating in the WATEP agree to acknowledge the support of the Waste Authority in all promotional and information materials.
- 5) The Waste Authority maintain a watching brief on the roll out of the National Scheme to identify issues of timing and implementation that have potential to impact on the operation of the WATEP.
- 6) That the Waste Authority consider as a high priority opportunities to provide additional funding to the WATEP in the event that its other funded programs are not fully expended.

The Chair requested that the recommendations be circulated to the Committee members for comment. Members were requested to return comment on potential recommendations by cob on Monday 4 October 2010 for submission to the Waste Authority's October meeting.

Action Point

- 7.1 The Chair requested the recommendations discussed be circulated to members for further comment. Members were requested to return comment on potential recommendations by cob on Monday 4 October 2010 for submission to the Waste Authority's October meeting.**
- 7.2 The Chair requested all previous and future minutes to be made available on our website**

NEXT MEETING AND CLOSE

The Chair thanked everyone for their participation. The Chair proposed that the next meeting of the E-waste Committee be brought forward to 20 October 2010; members had no objections to this proposal.

APPROVED / APPROVED WITH AMENDMENT

Marcus Geisler

**CHAIR, E-WASTE COMMITTEE
WASTE AUTHORITY**